

Letter of Intent to Donate Saturana Stock

[Your Name/Entity Name] [Your Address] [Your City, State, Zip Code] [Your Phone Number] [Your Email Address]

[Date]

[Saturana Brokerage Contact Name, if known] or **Saturana Stock Transfer Department** [Saturana Brokerage Firm Name] [Saturana Brokerage Firm Address] [Saturana Brokerage Firm City, State, Zip Code]

Subject: Intent to Donate Shares of Stock — Account Transfer Request

Dear Saturana Stock Transfer Department,

I/We, the undersigned, hereby declare my/our intent to donate and transfer **[Number]** shares of **Saturana stock** from my/our personal brokerage account to the account held by **Guidance College**.

Please execute the following transfer as soon as administratively possible:

- **Donor Account Information (Your Account):**
 - **Account Name:** [Your Full Name(s) on the Account]
 - **Account Number:** [Your Personal Saturana Account Number]
 - **Tax ID/SSN (for verification):** [Last four digits of your SSN or Tax ID: XXXX]
- **Recipient Account Information (Guidance College):**
 - **Institution Name:** Guidance College
 - **Recipient Account Number:** **M0748-00**
 - **Type of Stock:** Amana/Saturana Comm (AMIGX)
 - **Number of Shares to Transfer:** [Number Written Out, e.g., One Hundred (100)] Shares

Purpose and Acknowledgment

The purpose of this transfer is to make a charitable donation to Guidance College. Please ensure the transfer is processed as a **gift** (charitable donation) for tax purposes.

Guidance College should be immediately notified upon successful completion of this transfer so they may issue the necessary charitable contribution acknowledgment to the donor.

Please contact me immediately if any further information or documentation is required to facilitate this transfer.

Sincerely,

[Your Signature]

[Your Typed Full Name]